Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Burds Nest LLC

Provider Name: Burds Nest LLC

Provider No.: 51398

Address: 3113 Kaufmann AVE, Dubuque, IA, 52001

E-Mail:

County: Dubuque

Phone Number: 5634510795

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 8/31/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [X] Infant(0<24 mos)
- [X] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

1. Basic Overview

Catrina has been providing registered child care for five years now. Catrina accepts children aged six weeks through five years old. Catrina is available for care Mondays through Fridays from 7:00 a.m. -- 5:30 p.m. Catrina does not have current openings. Catrina describes her environment as being run like a day care center, however a much more intimate home experience. Catrina offers centers, routines and structure in a safe environment. Catrina's routines assist the children in feeling secure in her care.

2. Identify Observed Strengths Of The Program

Catrina believes her greatest strengths in working with children is her high level of patience, her ability to teach children

while still maintaining a regular routine. Catrina demonstrates love and empathy to children in her care. Catrina is a participant in the CACFP food program for child care providers. Catrina maintains her paperwork in an organized fashion and keeps them updated for her HHS compliance visits. Catrina works well with her resources, specifically Child Care Resource and Referral. Catrina also requests exceptions as necessary to stay in compliance with rules and regulations for child care providers. Catrina currently has an exception allowing her one child over her approved capacity.

3. Identify The Aspects That Fall Below The Standard

110.8 (1) h : Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.
All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
110.9 (2) a : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person’s involvement with child care.
110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
110.9 (3) a : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person’s involvement with child care.
110.9 (3) c : Certification of two hours of approved training relating to identification and reporting of child abuse within three months of employment.
110.9 (3) d : Certification in infant and child first-aid that includes mouth-to-mouth resuscitation.If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.
110.9 (3) e : Certification or other documentation that minimum health and safety training as identified in 110.10(1)“a” has been completed within three months or prior to providing substitute care, whichever occurs first.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Catrina needs to put smoke detector back up in one of the nap rooms.
Catrina updated pet record for dog Daisy documented on required HHS form, 470-5153.
Catrina could not locate records for her sub/assist Adela. Catrina needs to locate her HHS approval letter for Adela, Adela's Mandatory Child Abuse Reporter training, CPR/1st Aid, and Essentials.

Catrina will send verification of the above items to Kathy by 10/16/2026. Items can be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971.

5. Special Notes/recommendations

Targeted compliance of Emergency Preparedness Plan completed. Plan remains accurate and up to date.

6. ADDENDUMS:

- Addendum1: Catrina had a compliance visit on 8/31/2026. Catrina was missing a few compliance items on this date. On 9/1/2026, Catrina texted this worker a picture of installed smoked detector as well as Adela's CPR certificate (expires 5/2028) and verification of Essentials training completion. On 10/13/2026 Catrina texted her dog Daisy's updated Pet Health Examination Veterinary Health Certificate with a date of exam of 6/6/2026. Catrina also texted completed background check letter for Adela and Adela's MART certificate (completed 3/24/2026) on 10/13/2026. Catrina is fully compliant with rules and regulations at this time. Nothing further is required.

This Addendum is approved by supervisor on 10/13/2026

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HHS Child Development
Home Compliance Worker: Kathy Huinker Date: 8/31/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Child Care Resource & Referral of Northeast Iowa 2728 Asbury Road, #215 Dubuque, IA 52001 563-557-1628