

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Shimek BASP **Enrollment:** 84 **License ID No. (Reapplications)** 24258

Street: 1400 Grissel Place **City:** Iowa City **Iowa Zip** 52245 **County:** Johnson

Mailing Address: 1400 Grissel Place, Iowa City, IA, 52245

Director's Name: Matt Larson **Phone Number:** 319-530-1413

On-Site Supervisor(s): Claire Thoele **E-Mail:** shimekbasp@gmail.com

Date(s) of Visit: 11-16-2017

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received **Yes** **No** X NA **Date Signed:**

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 11-01-2016

Comments : Does

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				95	95
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 03-30-2017 to 02-01-2018
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Heidi Brown

Date: 11-16-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Administrative Change:

The director requested that the capacity increase from 90 children to 95 children. This was approved based on the square footage and restroom requirements.

I arrived at the center on 3/23/17 for an unannounced off year visit. I met with the Director Matt Larson who has a Bachelor's Degree in Literature, Science and the Arts. He also recently completed his Elementary Education Endorsement. Matt has been with the center since 1/2005. Child care services are offered Monday-Friday from 7:15am-5:30pm. Services are offered for school aged children. There are currently 84 children enrolled. The center is located inside of Shimek Elementary School.

This classroom was for school aged children. There were 72 children to 10 staff. I observed the children arriving to the program. The children were able to chose from: free reading, marble maze, legos, outside play, musical instruments, free coloring or basketball. The children washed their hands prior to snack. Snack included: cottage cheese, mandarin oranges and pineapple.

Each classroom had an age appropriate curriculum posted. Lesson plans were appropriate which included: active and quiet times, large-group activities, small group activities and time to play alone or with others, indoor and outdoor playtimes, and time for children to select their own activities and teacher directed activities. A wide variety of toys, educational games, puzzles, and books were available to the children to utilize. They were all in good condition. The environment was clean and safe. Classrooms were decorated with educational materials that were age appropriate.

Nutrition Practices:

The center chooses not to participate in the CACFP Program. Food preparation and storage procedures were consistent with NHSPS. The centers had thermometers in all refrigerators and freezers. The center offers an afternoon snack. During the summer they provide breakfast and afternoon snack.

Parents are expected to bring their child's lunch. Each child was served a nutritionally balanced meal and snack as defined by CACFP guidelines.

Health and Safety:

Medications are stored in original containers with physician/pharmacist directions and label intact. Medications are inaccessible to public and the center is able to provide documentation of medication given. Staff and children were observed hand washing and they followed recommendations from the IDPH for appropriate hand washing. All first aid supplies recommended by the IDPH were available in the centers first aid kits. Tornado and Fire Drills were practiced and documented once a month as required.

Playground:

The center playground includes: tunnels, slides, climbing structure, basketball court, four square, swings, and sidewalk

chalk. Surfacing is provided by mulch. Shade is provided by trees.

Field Trips and Transportation:

The center chooses to offer field trips and only utilizes school/charter/city buses. They have gone to the movie theater, pools and Playstation.

Administrative Records:

The following posting were available on the date of my visit: Mandatory Reporter, Handbook Availability, Consultant Contact, License, Emergency Procedures for fire and tornado, and no smoking signs. Reviewed 8/84 children and 2 staff files. Policies and procedures were not reviewed as it was an off year visit.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Child and safe files were in full compliance.

The center has done a wonderful job of maintaining the director, on-site supervisor and core staff.

The center offers a wide variety of active learning.

The center offers the children assistance with homework.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct the items listed in Section IV. The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (563-263-9302 or hbrown@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

I encourage you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website to find out who your consultant is: <http://idph.iowa.gov/hcci/consultants>

I encourage you to contact Child Care Resource and Referral. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website to find out who your consultant is: http://www.iowaccrr.org/who_we_are/region_5/

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