Iowa Department of Human Services

CHILD CARE CENTER COMPLAINT

Name of Center: Westside Christian Daycare and Preschool **Enrollment:** 52 **License ID:** 20889

Street: 3908 W River Drive **City:** Davenport **IA** **Zip Code:** 52802 **County:** Scott

Mailing Address: 3908 W River Drive

Mailing City: Davenport **IA** **Zip Code:** 52802

Director's Name: LeeAnn Swanson **Center Phone Number:** 563-323-3800

On-Site Supervisors: N/A **E-Mail Address:** daycare@westsideag.org

Date of Complaint: 10-10-2025 **Date of Visit:** 10-22-2025

[ ] Scheduled **[X]** Unannounced **[ ]** NA

[X] Non-Compliance with Regulations Found **[ ]** Compliance with Regulations Found

RECOMMENDATION FOR LICENSE

[X] NO CHANGES to licensing status recommended

[ ] PROVISIONAL license from **to**

[ ] SUSPENSION of License

[ ] REVOCATION of License

Complaint Details:

Did this complaint result in a serious injury? ☐ Yes ☒ No

Did this complaint result in a death to a child? ☐ Yes ☒ No

Summary of Complaint:

1. A child may be using inappropriate sexual language and inappropriately touching other children.
2. Children are being left unsupervised in the gym area.
3. Visitors were exposing themselves in the bathroom and working as volunteers without background checks.
4. Staff not properly attending to a child with diabetes.

Licensing Rules Relevant to the Complaint:

109.6(1) Centers with multiple sites have a qualified director or on-site supervisor at all sites.Information on the director’s qualifications is submitted to the consultant prior to employment and is sufficient to make a determination.Center director meets qualifications or is “qualifiable” with a plan established to meet qualifications.

109.6(3)c Volunteer must undergo record check process if:It is included in meeting the required child/staff ratio.Has direct responsibility for a child or children.Has access to child or children when no other staff is present.

109.7(1) All staff (within first three months of employment):Iowa’s training for the mandatory reporting of child abuse.At least one hour of training regarding universal precautions.Certification in First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute, or MEDIC First Aid or an equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, (Essentials) approved by the Department. If significant changes occur to content, the Department may require the training be renewed.

109.9(2)k Any child with special health needs, a written emergency plan. Copy shall accompany child if they leave the premises.

109.10(8) Recording incidents: Parents shall be notified on the day of the incident involving a child that includes:Minor injuries.Minor changes in health status.Minor behavioral concerns.Incidents resulting in injury to a child.Shall be verbally notified immediately when there is:A serious injury to a child.An incident resulting in a significant change in health status.An incident includes the child being involved in inappropriate, sexually acting out behavior.A WRITTEN report, fully documenting every incident, shall be provided to the parent or authorized person. This should be completed by staff that witnessed the incident and retained in child file. Serious injuries and deaths must be reported to the Department within 24 hours.

109.10(14)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.

Inspection Findings:

The approved director of Westside Christian Daycare and Preschool - 20889 has been LeeAnn Swanson since 2014. The day care and preschool is in a separate building behind the church. Sarah Newswander is the Kids Pastor at the church and “self-appointed” Executive Director of Westside Christian Daycare and Preschool. Sarah has not applied for the role of director through HHS. To be a director she must obtain a total of 100 points, a minimum of two categories must be used, no more than 75 points may be achieved in any one category, and at least 20 points shall be obtained from the experience category. Comm. 204, Care Centers and Preschools Licensing Standards and Procedures

This worker found it challenging to differentiate between what occurs at the church location and what occurred at the center location.

The following is based upon interviews with the director/on-site supervisor and staff. Review of administrative items, and observations while on-site.

109.10(14)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision. NOT VIOLATED.
-Staff reported that children are always supervised by staff during childcare hours and would not be left in the gym unattended. If a staff needed to leave a room for any reason the director or cook would be available to cover for a break. The director shared that careful supervision is always provided while children are at the center. Occasionally, if someone calls in or is running late Leann has stepped in to cover ratio. Leann shared that the center does close at 6pm and the church does use the gym after hours and on the weekends.
-There may have been some inappropriate sexual conversations that occurred at the center. Staff reported that it was developmentally appropriate and that they had conversations with the children, families and staff that were in this school aged classroom. Some of the school aged children also attend church. This conversation was also had at the church. This has not occurred again since the initial inappropriate conversation. These conversations may have occurred during a van ride (Church and Child Care) use the same one. Boys now sit in one row and girls now sit in another row to prevent concerns from arising.

109.6(3)c. Volunteer must undergo record check process if: It is included in meeting the required child/staff ratio. Has direct responsibility for a child or children. Has access to child or children when no other staff is present. NOT VIOLATED.
-Staff and the director reported that they do not currently have volunteers. It was shared that the church hosted an event where some visitors stayed overnight. These visitors were cleaning themselves in the morning in the church bathroom. A parent went in with her child noticed that these individuals were not appropriately dressed. Sarah addressed this with the individuals bathing and asked the parent/child to utilize another restroom.

109.9(2)k.Any child with special health needs, a written emergency plan. Copy shall accompany child if they leave the premises. NOT VIOLAED.
-The director and staff reported that the child’s parents make allegations against one another for not having supplies for diabetes management; however, they follow procedures. They had documentation to support this as well. Jessica Redden, Child Care Nurse Consultant visited the center to provide them training/support.

Special Notes and Action Required:

This worker encouraged the director and church leadership to develop updated policies and procedures for the church and center to explain the difference between the church and the center. Please visit the following website to look at policies for childcare centers and information for the board. https://iowaccrr.org/providers/ccc/

This worker also encouraged the director and church leadership to develop permission forms if a family is attending church activities. Please visit the following: https://iowaccrr.org/resources/files/BGP/5%20Consent%20Release.pdf

This worker also encouraged the director, staff and church leadership to take a training on careful supervision: Supervision: What's Required? https://extension.psu.edu/programs/betterkidcare/lessons/supervision-what2019s-required

Consultant's Signature:

Heidi Brown

Date:

05-31-2026