Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Boyer Valley Campus Care-Dunlap **Enrollment:** 25 **License ID No. (Reapplications)** 897

Street: 1102 Iowa AVE **City:** Dunlap Iowa **Zip** 51529 **County:** Harrison

Mailing Address: 1102 Iowa AVE, Dunlap, IA, 51529

Director's Name: Melissa Ritterbush **Phone Number:** 712-643-2251

On-Site Supervisor(s): **E-Mail:** mritterbush@boyervalley.org

Date(s) of Visit: 06-22-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-25-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	4	10	10	11	35
Summer					0

QRS Rating: 2

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2023 to 08-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 06-30-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to Boyer Valley Schools Campus Care - Dunlap on 6-22-2023. The center is located in the Boyer Valley Community School. The program provides child care to children who are six weeks to school age. The hours of operation are 6:00 am to 6:00 pm Monday through Friday - school year only. Full day child care is offered to infant age children to preschool and before and after school programming.
Melissa Ritterbush is the director, Melissa was previously the on-site supervisor. There are 25 children enrolled. I met with Melissa during my visit. When Melissa is gone Jodi Bruck is in charge.

Observation of rooms:
The child care center and school are currently under construction with having renovations done. The child care is using two rooms on a temporary basis. The fire marshal completed the inspection of the two temporary rooms and gave approval for usage on 5-25-2023.
There is a room for children under age two and a room for children two years and older, both rooms were in ratio. The children were observed during lunch time and playing.
Staff were attentive to the needs of the children.
The rooms looked nice and had a fun variety of age and developmentally appropriate toys and equipment.
The daily sheets looked good.
One child was sleeping in a crib with a blanket, staff reported that the parent brought the child in and put her in a crib. Please review safe sleep requirements, nothing can be in the crib but the child. Also please remove head bands from the infants as these can be a health hazard.
Please review lesson plans/activities and make sure they are detailed.

Nutrition:
The center provides the breakfast and snack. During the school year the school provides the lunch and during the summer the children bring their lunch. Snacks are not meeting the CACFP food guidelines. Please review the CACFP food guidelines for meals. Proper food storage was observed.

Health and safety:
The center follows the medication management guidelines when a child is prescribed medication.
Monthly fire/tornado drills are practiced and documented.
Radon testing was done in May 2022 with a score of 1.9 pCi/L.
The three step bottle procedure for sanitizing and disinfecting was being followed, Oxivir Tb is used for sanitizing and disinfecting.
The annual fuel burning inspection/boiler inspection expires in July 2023.

Playground:
The center uses the school playground. Monthly playground safety inspections are completed.

Transportation:

The center doesn't provide transportation services.

Administrative records:
Child files were read - Some files need emergency contact information for the dentist and one file needed emergency contact information for the doctor. The name and phone number are required for the doctor and the dentist. Please review all child files and have them updated with the required information.
School age children can have the annual statement of health signed by the parent.
Three staff files were read and were in good order.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Melissa is working hard to learn the DHS rules, she was organized and helpful during my licensing visit.
The center is an excellent resource for the school and community.
Staff were positive and attentive to the needs of the children.
The center has a level 2 on the Quality Rating System (QRS) and they will participate in the new IQ4K program.
The child care rooms are being renovated and the child care is using temporary rooms at this time.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2)d: At least one staff shall be present in every room.Brief absence of staff person permitted for 5 or less minutes when another staff person is present. Make sure staff are present with children at all times in rooms. Two children were in a room briefly without a staff person.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center’s care.
Information lacking: Child files were read - Some files need emergency contact information for the dentist and one file needed emergency contact information for the doctor. The name and phone number are required for the doctor and the dentist. Please review all child files and have them updated with the required information.

109.12(5)e: The provider shall follow safe sleep practices recommended by AAP for infants under one year of age:Infants shall always be placed on their back for sleep.Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards.Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child will be allowed to sleep in any items not designed for sleeping but not limited to, an infant seat, car seat, swing, bouncy seat.No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant.No co-sleeping shall be allowed.Sleeping infants shall be actively observed by sight and sound.If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required.
One child was sleeping in a crib with a blanket, staff reported that the parent brought the child in and put her in a crib. Please review safe sleep requirements, nothing can be in the crib but the child. Also please remove head bands from the infants as these can be a health hazard.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
Snacks are not meeting the CACFP food guidelines. Please review the CACFP food guidelines for meals.

109.15(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed.Staff preparing food that have injuries on hands wear protective gloves.Staff serving food use clean serving utensils and have clean hands/wear protective gloves.
Additional concerns: The microwave was dirty. Please make sure staff clean the microwave after each use.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 8-1-2023 to 8-1-2025.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.