

06/29/2023

Rebecca Cavett
802 Court ST
Williamsburg, IA 52361

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 06/28/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7**Provider Requirements**

441 IAC 110.7(1)

The provider shall meets the following requirements:

- a.** Gives careful supervision at all times.
- b.** Exchange information with the parent of each child frequently to enhance the quality of care.
- c.** Give consistent, dependable care and be capable of handling emergencies
- d.** Be present at all times except when emergencies occur or an absence is planned, at which time care shall be provided by a department-approved substitute. When an absence is planned, the provider shall give parents at least 24 hours' prior notice.
- e.** Shall be free of the use of illegal drugs and shall not be under the influence of alcohol or any of the prescription or non-prescription drug that could impair their ability to give careful supervision.

Findings:

1. 110.7(1)d Rebecca was not present on HHS's first attempt to conduct a compliance visit. Rebecca's daughter answered the door and stated that her Rebecca had run to an appointment and would be back shortly. Rebecca's daughter is not listed as DHS-approved substitute. When HHS returned later to complete Rebecca's compliance visit, she was at home. Rebecca acknowledged that her daughter was not listed as DHS-approved substitute and in the future she would either have her daughter complete the steps to become an approved substitute or close her daycare when she needed to attend an appointment.

Suggestions/Recommendations:

1. Rebecca will be present at all times, except if there is an emergency or a planned absence. If Rebecca has a planned absence, she will either use a DHS-approved substitute or she will close her daycare during the time she will be gone.



Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

Corrective Action Required:

Rebecca will reach out to CCR&R if she has any questions or needs additional information or support.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-800-4702 or hbailey@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Holly Bailey

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).