Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ADM Before and After School Program **Enrollment:** 38 **License ID No. (Reapplications)** 44960

Street: 1608 Grove ST **City:** Adel Iowa **Zip** 50003 **County:** Dallas

Mailing Address: 215 N 11th ST, Adel, IA, 50003

Director's Name: JoLynn Blair **Phone Number:** 515-993-4285

On-Site Supervisor(s): Sherry Forret and Elizabeth Murphy **E-Mail:** admchildcare@admschools.org
rikki.kuhns@admschools.org

Date(s) of Visit: 01-31-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 12-08-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-07-2023

Comments : State Fire Marshal inspections are due every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age
Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	125	125
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2024 to 02-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 01-31-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A licensing visit was conducted on 1/31/24. The director was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

ADM Before and After School Program is a school-age program that was given permission to open under HHS (formerly known as DHS) supervision on 10/26/15. Prior to this date, the center was overseen by the Department of Education. This center serves school-age children who attend this school as well as school-age children who attend school in DeSoto, IA. The center is open only when school is in session. If school is canceled or closed for any particular day, then the center is also closed. Typical hours are 6:30am - 8:00am and/or 3:30pm- 6:00pm, but the center is also open for early out days. The center utilizes their own learning curriculum with children.

The center director as of 7/12/17 is JoLynn Blair. JoLynn has a BA degree in Education and has past experience working with children in a school setting. The on-site supervisors of this program are Sherry Forret and Elizabeth Murphy. All individuals meet the qualifications for their positions.

The center uses primarily the multi-purpose room and a smaller room within this room. The gym and outdoor playground area are also used.

During the visit, children were observed washing their hands after using the restrooms, going outside to play on the playground, and then washing their hands again when back inside.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center has a lot of tenured staff and some newer staff. Staff reportedly work well together.

The center meets a need in the community. Enrollment has increased again over the past year. There is a waiting list for enrollment.

The center has a lot of storage space.

School custodial staff clean the center nightly. The center has a good working relationship with school personnel.

The center gives children an opportunity to complete homework daily. Staff also believed they provide a variety of activities for children to assist them in becoming more confident in themselves, speaking in front of others, etc.

The center has a website through the school.

Staff, if they work a certain amount of hours, are eligible for free health care through the school.

Good staff redirection was observed and overheard during the visit.

The director is organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(11): Smoking and use of tobacco products shall be prohibited in the center and every vehicle used to transport children. Prohibited in outdoor play area during hours of operation. Nonsmoking signs shall be posted at every entrance and in every vehicle used to transport. Signs shall include: Telephone number for reporting complaints and internet address to DPH.
A No Smoking sign was missing at the entrance.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.
Several of the blue "sausage handles" on one climber are cracked which creates a pinching hazard. These will need to either be replaced or they can also be properly duct taped for a shorter-term fix.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center is exempt from environmental testing because they are located in a school and only serve school-age children.

The center does not go on field trips and they do not transport children. The center will bring different agencies in from time to time for presentations to children.

The expired Fire Marshal inspection from 2020 should be taken down from the main parent board.

I-Power and IQ4K were discussed at the visit. Several staff need to upload training certificates into their I - Power profiles.

Brightwheel and Playground were discussed at the visit.

It is recommended that outdoor playground mats be purchased for under swings and at the bottom of slides to better preserve the pea gravel surfacing and surfacing depth required.

A new, full, two-year license is recommended.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.