Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Eagles Nest-Saydel Community School District **Enrollment:** 81 **License ID No. (Reapplications)** 27591

Street: 5817 NE 3rd ST **City:** Des Moines Iowa **Zip** 50313 **County:** Polk

Mailing Address: 5740 NE 14th ST, Des Moines, IA, 50313

Director's Name: Meagin Champlin **Phone Number:** 515-263-3037

On-Site Supervisor(s): in process **E-Mail:** Fergusontianna@saydel.net ChamplinMeagin@saydel.net

Date(s) of Visit: 11-03-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-07-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-30-2021

Comments : Fire inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2022 to 11-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 11-04-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year annual visit was conducted 11-3-23. The Director, Meagin Champlin, was present throughout the visit.

Eagles Nest - Cornell has been in operation since 2009. The center provides before and after school sessions throughout the school year. The center also provides programming during the summer, and when school is not in session during breaks. The center uses primarily the school's cafeteria and gym, however has had access to the library, music and art rooms. The main bathrooms are located outside the cafeteria. School custodial staff clean the restrooms. Meagin Champlin became the interim director in Sept 2023 and Director 10/2023. Meagin has been with the center as the assistant director since 11/2022. T Meagin has eight prior years of experience in childcare setting; and meets qualifications for the position.

The program hours are from 6:30 AM to 5:30 PM. The program serves children age 5 years to 12 years of age and operates within the Cornell ELEM school.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Room observations/activities: The program operates mainly from the school cafeteria and the school allows the program to use classroom pods when needed, either the 3rd grade pod or the 4th grade pod. These areas have been observed and square footage discussed. The children were not present during this visit; There is a variety of age-developmentally appropriate activities/games present. There were handwashing signs hung by the restroom sink. The school custodians clean and maintain the restrooms and program area.

Nutrition Practices: This program provides snack that is eaten in the cafeteria/program area.

Health and Safety: This center staff have mostly all staff trained in responding for seizure to reflect the needs of the current enrollment. Medication and action plans are stored securely and accessible to staff. First aid kits are stored in the cafeteria with the programs material and activities (locked storage). Radon testing is completed by the school. The HVAC is maintained by the school.

Playground: This center is able to utilize the schools playground structures which are maintained by the school; surfaced with wood chips and pavement (basketball hoops). There is natural shading throughout. The playground was in good repair.

Administrative Review: Information for mandatory reporter, handbook accessibility, consultant contact, License, fire/tornado emergency plans and no-smoking signs are posted. Five child files were reviewed and found to have complete information that is required. Four staff files were reviewed; four had documented submission for National Criminal Checks (fingerprints) however the results were not available. One was missing a an updated CPR/First aid certificate. The director indicated that the staff was not able to print off the certificate and when this is remedied, a copy will be sent. There was

somewhat unexpected change-over in the director's position. The current director indicated she would completed new national criminal (fingerprint) checks and provide those results.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center has spacious programming area for children.

The center partners well with the school district and are able to share resources which are positive for the children. The center uses the school food program and the school assists with getting snacks ready and with planning. The school kitchen staff provide lunches and snacks, even during the summer months.

Some of the staff also work in the school during the day and are a familiar face to the children in the before and after school programming.

The program has good communication with school personnel and can work with teaching staff regarding the children in the program who may have an IEP to assure the program and the school are consistent in their interactions and re-direction with children.

The program has monthly staff meetings.

The staff work well together as a team, they communicate well with each other and with parents; they are engaged with the children.

Enrollment is strong and the program has a waiting list.

The program conducts many field trips for the children in the summer, conducting 3-4 field trips a week when the weather allows and sometimes during breaks from school.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
Number not in compliance: 4
There was recent change over in director. The current director will resubmit national criminal (fingerprint) checks and provide results.

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
Number not in compliance: 1
The director indicated the staff has completed updated training but had not provided certificate of completion; which when received, will be provided.

V. SPECIAL NOTES/RECOMMENDATIONS:

The director is arranging to repeat national criminal checks.

The director indicated that there is a strong mutual support between staff and they work together as a team.

The director indicated there continues to be a wait-list for this program.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.