Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Mills County YMCA Child Development Center

Provider No.: 26

Address: 110 Sivers RD, Glenwood, IA, 51534

County: Mills

Director's Name: Jeannie Lorimor

On-Site Supervisor:

Phone Number: 7125274352

E-Mail: mgrassau@metroymca.org

HHS Visit Date: 07/06/2026

Licensing Period: 09/01/2025 to 09/01/2027

Fire Inspection:

Date Inspected: 12/05/2024

Comments:

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [X] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				98	98
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Mills County YMCA Child Development Center on 7/6/26. The Mills County YMCA Child Development Center is located in the Mills County YMCA in Glenwood, Iowa. Before and after school care is offered during the school year, full day programming is offered for in service days, school breaks, and during the summer. The program provides care from 6:30 AM to 6:00 PM, Monday through Friday. Jeannie Lorimor became the director on April 24, 2023, and Michelle Grassau is her supervisor. Jeannie has been working with children since 2010. There are 54 children enrolled. The child development center for younger children closed in 2019.

Observation of rooms:
I observed the center during the summer. The center was in ratio. The children were in classrooms and the gym. Some of the children were making a robot. This week's theme is Tinker Time, so they are doing a lot of STEM activities. Jeannie makes her own lesson plans. They received a grant for Legos. The staff had excellent interactions with the children; they were positive and attentive to the needs of the children. Staff are not allowed to be on their phone but are required to carry their phone for work purposes. They must be engaged and constantly watching the children. There are three centers including a small classroom, a big classroom, and the gym. Walking field trips are taken to the library, museum, and fire station. Guest speakers such as an author, SERES Division from Offutt Air Force Base, musicians, and a civil war speaker come to the program. The children also do some community service activities. The center has fun, hands-on learning experiences for the children every day including reading, math, and STEM activities. There was a variety of toys and equipment for the children.

Nutrition:
The school age children bring their lunch for part of the summer, and they participate in the free lunch program through the

school for part of the summer. The program provides the snacks. When children bring their lunch, they are refrigerated. Appropriate food storage was observed. Even though the program isn't on the federal food program, please make sure you are in compliance with the CACFP food guidelines. The children get to choose between three snack items that are CACFP approved. The center posts the school lunch menu during the summer. The center keeps track of what the children consume daily.

Health and Safety:
The center states they follow the medication management procedures when a child is prescribed medication. There are three certified medication administrators at the center. There is one child on emergency medication. The rescue inhaler is kept with staff and is not in a lock box with other medications. Monthly fire and tornado drills have not been documented since March. Jennie reports they completed the drills, but she forgot to log them. The center is using the sanitizer Sani -T- 10, and they are using the three-step cleaning and sanitizing procedure: 1. Soap and water for cleaning, 2. Water for rinsing, and 3. Your EPA and child care approved product for sanitizing. Radon testing was completed in November 2025 and was in the acceptable range. Radon testing is required every five years as long as the reading is below 4.0 pCi/L. The YMCA has all electrical appliances. The center has a part-time custodian and a daily cleaning crew.

Playground:
The center has a nice playground area. There are two climbing structures with poured in place surfacing. They also walk to a local park. Monthly playground safety inspections have not been documented since March.

Transportation:
The center doesn't provide daily transportation services. Walking field trips are taken.

Administrative records:
Eight children's files were reviewed. One file did not have any emergency contact information. The parents listed themselves and nobody else. Three files had the parents listed as the only ones allowed to pick up the child. One of the children's immunization records was on the wrong form. Four staff files were read. One was missing a current physical exam. I am unable to see the year the FBI background check was run on one staff member. Please either get a new copy of the background check or run them again. Three staff used Essentials as their only professional development. I explained to Jeannie and Michelle that Essentials could not be used every year for professional development. I emailed a list of training providers to Michelle and Jeannie on 7/7/26. The center emails a monthly newsletter during the school year and weekly newsletter during the summer. The center uses Daxko for parents to check the children in and out of the center. Jeannie maintains daily contact with the staff and has monthly staff meetings.

2. Identify Observed Strengths of the program

Jeannie Lorimor continues to be the director; she is very enthusiastic and proud of the program. Jeannie and Michelle were both very helpful during my licensing visit. The staff had excellent interactions with the children. The program is an excellent resource for the community. Jeannie identified the program strengths as they keep the kids busy, they have consistency, so the children are well behaved, the kids are heard, and it is a safe place for the children to be. Additional strengths she identified are their program is an educational program, they have amazing staff, and the kids really enjoy themselves. Her goal is to grow the program. They do a breakfast with Santa fundraiser, and the proceeds go to the local fire department.

3. Identify the aspects that fall below the standard

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report. Four staff files were read. One was missing a current physical exam. I am unable to see the year the FBI background check was run on one staff member. Please either get a new copy of the background check or run them again.

109.9(2)a-c: All files contain sufficient information to allow the center to contact the parent or emergency contact at any time child is in center's care as well as who can pick up the child as authorized by the parent. Eight children's files were

reviewed. One file did not have any emergency contact information. The parents listed themselves and nobody else. Three files had the parents listed as the only ones allowed to pick up the child. One of the children's immunization records was on the wrong form.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. Fire and tornado drills have not been documented since March.

109.11(4)b: Record of monthly inspections of outdoor recreation area and equipment shall be kept. Playground inspections have not been documented since March.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 9/1/25 to 9/1/27.

Targeted Assessment Behavior Management
I discussed with Jeannie and Michelle their oversight of behavior management related to helping childcare staff: 1. Understand expectations, 2. Managing frustrations, 3. Monitor performance. Jeannie said she is in programming and steps in if necessary. Staff shadow Jeannie before they start working with the children alone. Jeannie models for staff. They have behavior sheets for parents and parents are required to sign them. The center has cameras.

Email for Jeannie Lorimor - jlorimor@metroymca.org

Date: 07/08/2026

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.