Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: YWCA of Black Hawk County Child Care
Provider No.: 22667

Address: 425 Lafayette St, Waterloo, IA, 50703

County: Black Hawk

Director's Name: Sherry Davenport
On-Site Supervisor: Sherry Davenport

Phone Number: 3192347589
E-Mail: sdavenport@ywcabhc.org

HHS Visit Date: 07/08/2026

Licensing Period: 08/01/2025 to 08/01/2027

Fire Inspection:

Date Inspected: 11/14/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0	0	20	47	67
Summer					0

1. Basic Overview

On 07/08/26 I made an unannounced off year licensing visit to YWCA of Black Hawk County Child Care in Waterloo. I met with Sherry Davenport, the director. She became the director in April 2025. She has worked with YWCA since 2021 and was previously an on-site supervisor. Shan Clark is the assistant director for the program. She has been with the program since November 2025. The program employs ten staff members.

The program primarily operates during the summer months. However, this location also cares for children during winter break, spring break, no school days and Fridays for preschool children. The school year program is referred to as "Playdays". The summer program is referred to as "Summer Daze". It is in the local YWCA building, which is a historic building that is over 100 years old. The summer program operates Monday through Friday from 6:30 am until 6:00 pm and serves school age children. There are currently 35 children enrolled. Ms. Davenport states it is a summer camp and parents can enroll children week to week.

The YWCA also offers before and after-school programs and wrap around childcare programs at eleven elementary schools in Waterloo and Cedar Falls during the school year. These programs are also licensed through the Department of Health and Human Services.

The program operates out of two rooms: the Comets (ages five through seven-years-old) and the Aces (eight through twelve-years-old). The children also have use of the YWCA gym and the pool. An inspection of each room was completed. Windows provide natural lighting in the rooms.

The centers the program has available include library, blocks/Legos, magnets, table toys, games, puzzles, transportation, art,

dramatic play, listening, writing, STEM kits and music. Materials were in good condition. The materials are located at child level, so they are easily accessible to the children.

During the summer months, the program has the same weekly theme in each room. Each teacher prepares their own lesson plans based on the common theme. The children enjoy swimming at the YWCA every Tuesday and they swim at Burns Park or the Sports Plex every Wednesday. The children also enjoy the YWCA gym.

A daily schedule was posted in the Aces room and it was in a staff binder in the Comet room. Please post the daily schedule in the Comet classroom. A lesson plan was available for review in both rooms.

Both rooms have cell phones. The emergency numbers and the program's address and phone number were posted in each room. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program door in both rooms. The evacuation diagram needs to be posted near the door near the glass doors in the Comets room.

I reviewed documentation of monthly fire and tornado drills. The program does not have a playground. They visit a local park or go to the second summer site at Lowell Elementary and they use their playground equipment. Staff members do check the parks for safety concerns each time they visit. The center also has use of the YWCA pool and gym for activities.

The radon test was completed in September 2023 and is good for five years. Results were within EPA guidelines. The fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site and is in the reception area on the main level and in the Aces room on the lower level. Outlets were protected. The fire marshal inspection occurred on 11/14/24.

The center does not participate in the Child and Adult Care Food Program (CACFP) but follow the CACFP guidelines. The program provides breakfast, lunch and an afternoon snack. The program receives breakfast and lunch from the Waterloo School System during the summer months. Children go through the line cafeteria style and disposable products are used so there is no need for dishwashing. A new monthly breakfast and lunch menu is provided by the school. A menu was available for review.

Snack is prepared on site and is provided by the Northeast Iowa Food Bank. Ms. Davenport prepares a new snack menu every two weeks. A snack menu was available for review.

The program has use of two refrigerators in the kitchen and there is a refrigerator in both classrooms. Thermometers were present in all locations.

For Playdays during the school year breakfast, lunch and afternoon snack are provided by the food bank.

The program is using Sani-T to sanitize the food tables.

There is a bathroom located on the main floor near the office. The girls' bathroom has two toilets, and two sinks and the boys' bathroom has one toilet and one sink. There are also bathrooms on the lower level. The girls' bathroom has one toilet, and one sink and boys' bathroom has one toilet and one sink. Handwashing procedures were posted in all locations.

There is a sink outside of the Comets room. Handwashing procedures were posted.

The parent information is in the entrance of the program on a bulletin board near the children's cubbies. The mandatory reporter information, the childcare consultant and the handbook availability were posted. The license is conspicuously posted. A no-smoking sign was posted at the entrance. I have emailed Ms. Davenport an updated contact poster for me with the new Department of Health and Human Services website.

2. Identify Observed Strengths of the program

In the Comet room the staff members were spread out in the classroom. A staff member sat at each table with a group of children. They were actively engaged in activities with the children. One staff member was completing a behavior report and an accident report. One staff member was putting on sunscreen so the children could take a walk. The third staff member was drawing with the children. Staff members gave clear directions to the children. They were patient and modeled

good manners. They reminded the children of the rules and used positive redirection when necessary. In the Aces classroom the staff members were playing a group game with the children. When some of the children no longer wanted to play, the staff members were flexible and one of the staff members sat with the children as they colored pictures. Staff members offered the children choices. They were enthusiastic as they played the game. They gave friendly reminders of classroom rules and used positive redirection when necessary. Staff members modeled good manners. The children appeared to enjoy their time at the center.

Ms. Davenport states the Brightwheel app has been wonderful. They have less paperwork, the parents and the staff members like it and it makes things easier. She states she likes using Brightwheel for administrative duties. They can see ratios in the classrooms; parents use it for signing children in and out and they use it for billing. They ae still receiving coaching for the app.

Ms. Davenport states this summer they moved the older children to the lower level and the younger children to the upper level for safety purposes and it has worked out better.

Ms. Davenport states they now have leads and co-leads in the classrooms because they have found it is better to have two leaders in the classroom. The co-leads were all on-site supervisors at the school sites.

Ms. Davenport works with Sarah Boleyn from Child Care Resource and Referral (CCR&R) once a month. Ms. Davenport states Ms. Boleyn is great to work with and she has helped her a lot.

Ms. Davenport states she also works with Cindy Wolf, the childcare nurse consultant. She comes to the center and does fun activities with the children.

Ms. Davenport states she believes in strong communication. She states if there is a problem, let's talk about it.

They participate in field trips when the YWCA bus is available. They have visited the splash bad and the Lowell Elementary site. They walked around the block and to the library. They may visit Hawkeye Community College.

Ms. Davenport is an amazing director. She has been a great addition to this role. She is emotionally invested and passionate about her work. She cares not only about the children in their care but also about the staff members who work with her. Ms. Davenport asks good questions and she wants to make sure the program is following licensing standards. She works with resources, such as CCR&R, to provide the best and safest environment for the children.

3. Identify the aspects that fall below the standard

There were no citations.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

A full license is issued for the remainder of the licensing period. All HHS licensing standards and procedures must be maintained during the renewal period.

Targeted Assessment: Behavior Management:
I discussed with Ms. Davenport her oversight of behavior management related to helping childcare staff: 1) Understand expectations, 2) managing frustrations, 3) monitor performance. Ms. Davenport states they have been dealing with a child who has difficult behaviors and she reached out to Ms. Boleyn and Ms. Wolf for resources. Ms. Boleyn provided her a handout, "5 Classroomwide Practices to Improve Behavior". The handout discusses using a five-one ratio of positive attention, establishing routines within routines, use predictable schedules, directly teach behavioral expectations and directly teach pee-related social skills. These handouts are available in each room. Ms. Davenport states the staff members have experience and have been on-site supervisors. She has told staff members to never hold and never touch a child and make

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sure someone else is always with you. She teaches staff members to hold their arms out in a rounded manner to block children who like to run, but to not touch them.

Ms. Davenport states Ms. Boleyn met with the staff members as a guest speaker to discuss safety for the children. Ms. Davenport states she lets her staff members know she is always here to support them and she is always here to help. If they are frustrated, they are told to step away. Talk with the children at their level and in a calm tone. She states it starts with having good staff.

Ms. Davenport states she makes herself visible in all the rooms at least three times a week for thirty minutes. She meets with the lead teachers and co-leads once each week to see what they need and support them. There are cameras in the rooms.

Date: 07/09/2026

HHS Licensing Consultant: Becky Frost

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.