Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Tina Spates

Provider Name: Tina Spates

Provider No.: 52992

Address: 305 Merriman St, Waterloo, IA, 50703

E-Mail:

County: Black Hawk

Phone Number: 3198302529

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 10/19/2026

Program Type:

☒ Registered Child Development Home A (guidelines for ratios on all categories)

☐ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☐ Infant(0<24 mos)

☐ Toddler

☐ PreSchool

☐ School Age

☒ All Ages

1. Basic Overview

Tina became approved asa registered childcare provider in November of 2025. Today's annual inspection was her first full inspection since getting registered. She does not have prior childcare experience. Tina's initial interest was to provide childcare to her grandchildren. Currently she provides childcare to one grandchild. She did share that she might be open to caring for other children in the future and would consider all ages. She is not currently a participant of the Food Program. Currently she has another job outside of the home first shift and watches her grandchild for a few hours from 3:30 till 5 or 6pm. Tina provides childcare on the main level of the home only. She does have a large fenced in back yard for outdoor play. Tina does have two dogs that might interact with the children. Tina does not have an approved assistant or substitute.

2. Identify Observed Strengths Of The Program

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Tina had one childcare child present during this visit and a couple of other grandkids. This worker did observe appropriate interactions.

Tina had a variety of toys available.

3. Identify The Aspects That Fall Below The Standard

110.8(1)a. All travel vehicles must have a paper copy of emergency parent contact information.
Tina does not have this in her vehicle.
*Tina needs to maintain a paper copy of emergency parent contact information in her vehicle.

110.8(10h. Each smoke detector is tested monthly, and a record is kept for inspection purposes.
Tina did not have any documentation of monthly testing of smoke detectors. (She did have a form for documentation purposes)
*Tina needs to test her smoke detectors monthly and document those accordingly.

110.8(1)i. Nonsmoking signs are posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone number for reporting complaints, and www.iowasmokefreeair.gov.
Tina did not have this in her vehicle that she uses to transport children.
*Tina needs to obtain a no-smoking sign in her vehicle.

110.8(1)n. All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
Tina has 2 dogs and both pet exams had expired.
*Tina needs to obtain updated/annual pet exams for both dogs and they need to be documented on the approved HHS form.

Swimming pools:
110.8(2) b Written permission from the parents is on file.
Tina shared that she does at times use a baby pool and an inflatable in the summer but did not have written permission from parents.
*Tina needs to obtain written permission from parents for the children to participate in swimming (and water activities) at childcare.

110.8 (3) b : First-aid supplies are available and easily accessible in the home, outdoor play area, in any vehicle used to transport children, and on field trips.
Tina did not have a first aid kit in her vehicle. We did discuss her taking along her emergency backpack when she transports children as that does have a first aid kit in it along with other supplies.
*Tina needs to ensure she has a first aid kit in her vehicle she uses to transport children.

110.8(3)c. Any medication provided to a child shall be recorded indicating the name of the medication, date, time, and amount given.
Tina shared that she has provided medication to children (her grandkids) but has not documented that. (Tina had been provided a med documentation form)
*Tina needs to ensure that she documents any medication provided to childcare children.

110.8(4)a. Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.
Tina did not have any documentation of monthly practice of fire and tornado drills and indicated she had not been doing those. (She did have a form for documentation purposes)
*Tina needs to practice fire and tornado drills monthly and document those accordingly.

Provider file:

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110.9(1)b. certificate of two hours of approved child abuse and neglect mandatory reporter training
Tina could not locate verification of this.
*Tina needs to verify her Mandatory Child Abuse Reporter training is current and she needs to send pictorial verification of compliance to this worker.
Tina did send verification of compliance that same night.

Children's files:
110.9(4) : An individual file is maintained for each child and updated annually or when there are changes.
Tina only has one child enrolled. She does need to ensure that files are updated annually.

Each file contains:
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
Tina did not have the consent form that authorized who can pick up the child and authorizes permission to transport, attend activities and use of a swimming pool.
*Tina needs to have the parents fill out all the required documentation for each child's file. We did again review what is required for each child's file. (She had previously been provided all the forms she needs.)

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 11/9/26) and will be reviewed at the next annual compliance check.

If you have questions, you may contact me at 319-429-0749 or via email at christy.weber@hhs.iowa.gov

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
Tina shared that she does at times transport the childcare children (her grandchild). We did discuss requirements when a childcare provider transports children.
Tina shared that she does at times use a baby pool and inflatable for water play. We did discuss regulations in regard to the use of a pool in a childcare setting.
We did discuss safe sleep policies.
We did discuss the number of children she is allowed to care for at one time as a Category A provider. Tina shared that she only has one grandchild enrolled in childcare at this time, however; she did have additional grandchildren present. We did discuss that even if she is not being paid for childcare, those additional children in her care, do count towards the number of children she is allowed at one time.

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. Tina was in compliance with her EPP.
She was encouraged to review it at least yearly to ensure that no changes need to be made.

Recommendations:
As of 7/1/25 providers are expected to notify all parents in writing that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. We did discuss this at her Pre-inspectin last year but she had not yet documented that. We did add language to her policies while this worker was

present, and she now needs to ensure that her updated policies are provided to all the parents accordingly.

HHS Child Development
Home Compliance Worker: Christine Weber Date: 10/21/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Black Hawk County Child Care Resource and referral at 319-233-0804 if you have any ongoing compliance or training needs.