Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Hilltop Learning Academy LLC **Enrollment:** 5 **License ID No. (Reapplications)** 52437

Street: 1234 Ripley St **City:** Davenport Iowa **Zip** 52803 **County:** Scott

Mailing Address: 1234 Ripley St, Davenport, IA, 52803

Director's Name: JaCarra Walker **Phone Number:** 563-322-1234

On-Site Supervisor(s): Saleta Anderson **E-Mail:** saletaanderson09@augustana.edu
krystall_trice@yahoo.com

Date(s) of Visit: 07-03-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 02-19-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-17-2024

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age
Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	12	24	24	15	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2024 to 07-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 07-03-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at Hilltop Learning Academy for an annual visit on 7/3/2024. The center provides childcare for infants-school aged children. The center is open from 7am to 5:30pm. They currently have 5 children enrolled. The center is located inside of Pentecostal Church of God and Christ. The center is nonprofit. The center's fire inspection was completed on 1/17/2024.

All program space was observed on the date of my visit. The center has 3 classrooms, kitchen, an office, sanctuary, and storage areas.

The director is JaCarra Walker. She has a Cosmetology Degree. She started in 3/2024.

The onsite supervisor is Saleta Anderson. She has a bachelor's degree in business administration and management. She opened the center 3/2024.

Nutritional practices were checked. The center provides breakfast, lunch, and afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center followed handwashing procedures. The center stored medications appropriately. The center had a fully stocked first aid kit. The center practiced emergency drills as required. The center had completed radon testing as required. The center had completed an annual fuel burning appliance inspection and had a carbon monoxide detector.

The center curriculum is teacher created. They use a blend of https://www.education.com/lesson-plans/ and pinterest.

The center's policies, licensing notebook, staff files and child files were reviewed. The center had all required postings. The center communicates with parents by via: Brightwheel

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-Staff files were in full compliance.
-Licensing notebook was organized and complete.
-The center director and on-site supervisor has established a great working relationship with CCR&R and CCNC.
-Classrooms are clean and nicely organized.
-The center has a Health and Wellness office.
-The center is a secured facility with cameras.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children.Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose health hazards.If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs.
-The center is encouraged to contact Scott County Emergency Management for assistance with their emergency preparedness plans: https://www.scottcountyiowa.gov/ema additional information can be found at: https://iowaccrr.org/training/EP/

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.
-Choking hazards were accessible. Objects should not be small enough to fit entirely into a child's mouth. According to the federal government's small parts standard on a safe-size toy for children under three years of age, a small part should be at least one and one-quarter inches in diameter and between one inch and two and one-quarter inches long; any part smaller than this has a potential choking hazard. Please review the following: https://www.healthychildren.org/English/health-issues/injuries-emergencies/Pages/Choking-Prevention.aspx and https://www.kaplanco.com/product/80072/choke-tube-tester-set-set-of-3
-Drowning hazards were accessible (baptism pool). Drowning hazards include: water table, pools, natural bodies of water, buckets, storage containers, mop buckets, etc. Please review the following: https://www.cdc.gov/drowning/index.html
-Electrical cords should be placed beyond children's reach. Centers are encouraged to use cord concealers if needed. Example: https://www.walmart.com/ip/Cord-Cover-Self-adhesive-Wear-resistant-PP-Portable-Network-Cable-Channel-for-Floor/1256089852?wmlspartner=wlpa&selectedSellerId=101172809&adid=22222222271256089852_101172809_14069003552_202077872&wl0=&wl1=g&wl2=c&wl3=42423897272&wl4=pla-295289030566&wl5=9017953&wl6=&wl7=&wl8=&wl9=pla&wl10=565062842&wl11=online&wl12=1256089852_101172809&veh=sem&gad_source=4&gclid=EAIaIQobChMIx93M3KCLhwMVsSCtBh2f5A0mEAQYAiABEgJMP_D_BwE
-Cleaning closets/maintenance areas must be locked. Child proof door knobs recommended on top so if maintenance forgets they have some level of protection: Example: https://www.amazon.com/4-Pack-Childproof-Door-Knob-Covers/dp/B07JWDJVSC/ref=asc_df_B07JWDJVSC/?tag=hyprod-20&linkCode=df0&hvadid=693413257872&hvpos=&hvnetw=g&hvrand=9628581762140309153&hvpone=&hvptwo=&hvqmt=&hvdev=c&hvdvcmdl=&hvlocint=&hvlocphy=9017953&hvtargid=pla-556862374799&psc=1&mcid=39bdd629e5e3325d91c9158cf6844c25&gad_source=1

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.