Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Altoona Campus Kids Klub-Delaware Elem **Enrollment:** 34 **License ID No. (Reapplications)** 28353

Street: 4401 NE 46th ST **City:** Des Moines Iowa **Zip** 50317 **County:** Polk

Mailing Address: 1500 8th ST SW, Altoona, IA, 50009

Director's Name: Ashley Hejlik **Phone Number:** 515-967-0788

On-Site Supervisor(s): Amber Dales **E-Mail:** Ahejlik@altoonacampus.com

Date(s) of Visit: 11-07-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-07-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-26-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				86	86
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 11-12-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

The Altoona Campus Kids Klub - Delaware has been in operation since 1992. The center uses the cafeteria, gym and a few classrooms for programming space. The school has secured entrances. Ashley Hejlik is the Administrative Director who oversees all the Altoona Campus Kids Klub sites. Ashley started in this role in October 2017. Ashley has been with Kids Klub since 2008. Amber Dales is the on site supervisor. Amber started as the OSS in August 2021. Amber has an associates degree in Early Childhood Education. She has several years of working in child care prior to coming to Altoona Campus Kids Klub.

An unannounced visit was completed on today's date. All areas subject to HHS licensing to rules were reviewed. All mandatory postings are in place. The schedule and lesson plan, "Scarecrows" were posted. The center sets out interest centers for the children in the cafeteria. Children's coats and backpacks are kept in individual baskets. Children are able to play large motor play activities in the gym.

Amber was present and able to assist with today's visit. Three additional staff were working. There were thirty four children present today. Children were observed in the cafeteria. Children were playing in the interest areas in small groups. Staff were playing alongside the children and assisting with their activities and projects.

The center serves snack after school. Menus reflect CACFP guidelines are followed. Children can eat breakfast in the cafeteria prior to school starting. Snack served today was chex mix, cheese cubes and water.

The center uses the school's playground. The school's staff maintain the playground. The center completes monthly playground checks.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ashley has been employed with Kids Klub for several years. The center has spacious programming space. Children are afforded large motor play on a daily basis through the use of the school's gym and playground. There is a nice amount of play and educational supplies for available for children's use.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and

dental services at any time child is in center's care.
Enrollment forms are missing preferred hospitals.
The center is having parents fill out a separate form that lists preferred hospitals for their children.

V. SPECIAL NOTES/RECOMMENDATIONS:

This center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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