IOWA
Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: TSG TOGETHERSTANDINGNGROWING

Provider Name: TSG TOGETHERSTANDINGNGROWING

Provider No.: 52382

Address: 3196 Windsor Ave, Dubuque, IA, 52001

E-Mail:

County: Dubuque

Phone Number: 5635646441

[X] Pre-Inspection Date: 10/6/2026

[ ] Approval Date:

[X] Annual Visit Date: 10/6/2026

Program Type:

[ ] Registered Child Development Home A (guidelines for ratios on all categories)

[X] Registered Child Development Home B

[ ] Registered Child Development Home C

[ ] Registered Child Development Home C1

[ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

[ ] Infant(0<24 mos)

[ ] Toddler

[ ] PreSchool

[ ] School Age

[X] All Ages

1. Basic Overview

Frank is a registered category B child development home located in Dubuque, Iowa. Frank recently changed locations and is in the process of approving his new space on Rhomberg Avenue. Frank has an approved assistant Abby who assists as needed in the child development home. Frank is getting used to his new space that is definitely much more open than his previous location. Frank accepts children of all ages and is flexible in hours care is provided.

2. Identify Observed Strengths Of The Program

Frank believes one of his greatest strengths is his ability to redirect children and their behaviors. Frank reports the children take well to him and he has good relationships with both kids and parents alike. Frank takes pride in his business and

accepts recommendations and feedback from HHS and external supports such as Child Care Resource and Referral.

3. Identify The Aspects That Fall Below The Standard

110.6 : No more children are in care than the number authorized on the registration certificate.
110.7 (1) a : Gives careful supervision at all times.
Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.
The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.
110.8 (4) b : Procedures are in place for:Evacuation to safely leave the facility,Relocation to a common, safe location after evacuation,Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue,Lock down to protect children and providers from an external situation,Communication and reunification with families,Continuity of operations, andProcedures to address the needs of individual children, including those with functional or access needs.
110.8 (7) a : Regular meals, midmorning snacks and/or mid-afternoon snacks shall be provided and be well-balanced, nourishing, and appropriate amounts as defined by the USDA Child and Adult Care Food Program.
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
110.9 (1) b : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with child care.
110.9 (2) a : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with child care.
110.9 (2) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
110.9(4) : An individual file is maintained for each child and updated annually or when there are changes. Each file contains:
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.14 (1) a : Not more than eight preschool children present at any one time including infants.
110.14 (1) e : When more than 8 children are present for more than 2 hours, a DHS-approved assistant at least 14 years old is present. unless extra children are present as a result of an emergency school closing

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Upon arrival, Frank had 12 preschool children in attendance and his approved assistant was not present. Frank reports he misunderstood the regulations and thought school age included preschool. Abby returned shortly and several children left during the visit. Abby talked with Cherie Kennedy, CCRR, during the visit and they have a plan in place to ensure Frank will not be over numbers again in the future.

Frank reported that he has logged on to the computer to an online class while providing child care to take a quiz. Frank was informed that this can not occur during child care hours as it takes him away from providing supervision to children in care, regardless if they are resting at that time. Frank reported he understood and would do this during non child care hours.

Frank needs emergency numbers for all enrolled children to include child's parents, emergency contact, and child's physician.

Frank needs to add flood/evacuation location to his maps posted by primary and secondary exits. Frank sent a picture of this following the visit. Nothing further required for this.

Frank could not locate his Emergency Preparedness Plan for this new location. Frank did send the EPP following the visit. Frank needed to add a few items to the plan and did so. Nothing further required for this area.

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Frank served children lunch during the visit. HHS and CCRR did not observe all of the required components in the lunch provided. Chicken nuggets and canned fruit were observed only.

Frank needs to locate his physical on required HHS form as well as approved assistant Abby's physical on required HHS form.

Frank did not have his completed background check letter. This worker will obtain from CCA and send to Frank. Frank needs to confirm receipt to this worker.

Frank needs to locate Abby's mandatory child abuse reporter training.

Frank needs to ensure all enrolled children have updated enrollment forms (signed and dated by parent within the last year) and current physicals and immunization certificates.

In order to approve the change of address, Frank needs to send physicals for himself and Abby by 10/25/2026.

Frank needs to send verification of the remaining above items to Kathy by 11/24/2026. Items can be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971.

A written safety plan was completed on 10/6/2026 due to concerns of Frank being over his allowed capacity as well as concerns a child may have fallen asleep in an item not approved for sleeping during a recent visit with CCRR and the nurse consultant.

5. Special Notes/recommendations

Targeted compliance of Emergency Preparedness plan was completed upon receipt of Frank's plan. Plan remains accurate and up to date for this address.

This was a combined pre inspection/change of address visit and annual compliance visit.

HHS Child Development
Home Compliance Worker: Kathy Huinker Date: 10/9/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Child Care Resource & Referral of Northeast Iowa 2728 Asbury Road, #215 Dubuque, IA 52001 563-557-1628