Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Y's Kids at Irving Elementary **Enrollment:** 15 **License ID No. (Reapplications)** 46506

Street: 1115 W 5th ST **City:** Waterloo Iowa **Zip** 50702 **County:** Black Hawk

Mailing Address: 425 Lafayette ST, Waterloo, IA, 50703

Director's Name: Mindy Sternhagen **Phone Number:** 319-234-7589

On-Site Supervisor(s): Sherry Davenport **E-Mail:** ywcakids@ywcabhc.org sroberts@ywcabhc.org

Date(s) of Visit: 01-04-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** X **No** **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-08-2022

Comments : Compliance on 11/16/22

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	30	30
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2024 to 02-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 01-29-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 01/04/24 I made an unannounced licensing visit to Y's Kids at Irving Elementary in Waterloo. I met with Carlene Jorgensen and Camryn Douglas the day of my visit. Sherry Davenport is the on-site supervisor for the program, but she was not present the day of my visit. Mindy Sternhagen is the interim director for the program. Ms. Sternhagen has been with the program since 2002. She has a BA in Elementary Education and her CDA. There is two staff members present during the morning program and afternoon program.

The program is in Irving Elementary. They operate out of the cafeteria area but can also use the gym. The before and after school program operates Monday through Friday from 6:30-8:15 am and 3:45-6:00 pm. The program serves children who are in kindergarten through fifth grade. There are currently 15 children enrolled.

The cafeteria and gym are open spaces that allows for free play and organized activities. Artificial lighting is primarily used. The centers observed include art, crafts, Legos, games, table toys, magnets and dramatic play. Centers are stored in a storage closet in the cafeteria.

I visited the program during the morning hours. The program was in ratio. The number of children at the program at any one time is changing constantly because of children arriving and leaving.

The children use two bathrooms near the cafeteria and gym. The girl's bathroom has three toilets and the boy's bathroom has one toilet and two urinals. There is a birdbath sink outside of the bathrooms. Handwashing procedures were posted. There are additional bathrooms located in the school.

The program has a cell phone they use, and emergency numbers were programmed in the phone. There was also a posting of emergency numbers with the site's address and phone number in the staff binder, which staff always have with them. Emergency numbers for the children were available in the first aid kit. Emergency fire and tornado procedure and evacuation diagrams were posted near one door in the cafeteria and one door in the gym. The evacuation diagrams must be posted near all the main program doors and outdoor exits in the cafeteria and gym.

I reviewed documentation of monthly fire and tornado drills. There were missing a tornado drill in February 2023. There was not a pattern of disregard so this will not be cited but fore and tornado drills must both be practiced every month.

I reviewed documentation of monthly playground inspections.

Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt from environmental assessments as a before and after school-age program located in a public-school building. The fire marshal inspection occurred on 09/08/22, with compliance on 11/16/22.

The children are offered breakfast through the school. The YWCA does not provide breakfast. The YWCA offers an afternoon snack. The snack is provided by the school. The program did not have a snack menu. Please get this from the

school and post it. This was cited in last year's report also. Disposable products are used so dishwashing is not necessary. The school places the snack in a milk cooler that is in the kitchen and a thermometer was present. Food items were stored according to NHSPS guidelines.

The center uses Sani-T to sanitize the food tables.

The parent information is located on a bulletin board that is brought out during the hours of operation. The mandatory reporter poster, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance.

There was a daily schedule posted for the afternoon hours. You must also post a daily schedule for the morning hours.

The program uses the elementary school's playground. The area is partially fenced in. The area uses woodchips for surface cushioning. There is climbing equipment with slides and a rope obstacle course, and swings. There is a concrete area with basketball hoops. Benches are available. There are loose chains on two poles on the playground. Have the school remove these chains.

There is a second newer playground on the south side of the school. Turf is used for surface cushioning. There is one larger piece of climbing equipment with slides, rings and bridges. There are seven additional structures on the playground with other activities for the children. There is a ball hoop and a teeter totter. There is a bike path and a grassy area for the children.

The children files were reviewed at the time of the licensing visit. I reviewed six children files. One file did not have information with next of kin with emergency phone numbers. Parents must provide one person outside of themselves. There was not a pattern of disregard so this will not be cited.

On 10/24/23 I reviewed one staff file at the YWCA of Black Hawk County site. The employee has been employed a year and did not have documentation of first-aid or CPR. Her universal precautions training was outdated. She did not have documentation of any on-going training hours.

Staff members were actively engaged with the children in activities. They sat at the tables and were playing with the children and then moved them into the gym for gross motor activities and group games. Staff members offered the children choices. Positive redirection was used when necessary. Staff members provided the children with praise. The children appeared to enjoy themselves at the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Jorgensen and Ms. Douglas state the YWCA provides an affordable option for parents to use because childcare is so expensive.

Ms. Jorgensen states the childcare program is in the school so parents do not need to worry about transportation.

Ms. Douglas states it is easier on the children to stay at the school for their care than to be bussed around.

Ms. Douglas states the parents do not have to worry about keeping track of different locations where their children were cared for.

The program serves a diverse population. They serve children with different ethnic backgrounds, abilities, economic status and social abilities.

The YWCA continues to offer before and after school care in multiple schools in the community.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. Emergency fire and tornado procedure and evacuation diagrams were posted near one door in the cafeteria and one door in the gym. The evacuation diagrams must be posted near all the main program doors and outdoor exits in the cafeteria and gym.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking. The school must provide you a snack menu and it must be posted.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Sherry Davenport as the on-site supervisor. Ms. Davenport is only present during the morning hours of operation because she is also the on-site supervisor at the Cunningham site in the afternoon.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.