Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Metro Kids - Windsor **Enrollment:** 60 **License ID No. (Reapplications)** 36580

Street: 5912 University Ave **City:** Des Moines Iowa **Zip** 50311 **County:** Polk

Mailing Address: 2100 Fleur Dr, Des Moines, IA, 50321

Director's Name: Linda Phillips **Phone Number:** 515-242-7951

On-Site Supervisor(s): Jessica Grier **E-Mail:** linda.phillips@dmschools.org

Date(s) of Visit: 07-22-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-08-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-21-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				120	120
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 09-12-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Metro Kids - Windsor has been in operation for many years. The program was licensed under the Department of Education until 2014, when they became licensed under DHS. This center offers after school programming for children. The center uses the cafeteria, auditorium, library and gym for programming space. The school's playground is also used. Linda Phillips is the director of the center. Jessica Grier is the on site supervisor.

An unannounced visit was completed on today's date. All areas subject to HHS licensing rules were reviewed. Mandatory postings are in place. The schedule/lesson plan was posted. available. The center keeps their toys, supplies and furnishings in a closet in the cafeteria.

Jessica was present today. She assisted with today's visit. This is a summer programming site so there are staff and children from other Metro Kids at this center for center. There were seven staff working today. Forty six children were present. For summer programming, children are divided into four groups: Red (Kindergarten and 1st grade), Yellow (2nd and 3rd grade), Purple (3rd and 4th grade) and Blue (4th and 5th grade). Children were observed in the cafeteria. Children were doing child directed play activities. The center was going to an off site field trip this afternoon so the transition time was also observed.

Metro Kids provides snacks. Menus reflect CACFP requirements are being met. During all day programming, the center serves breakfast and lunch. This is a free meal summer site so children can eat free breakfast and lunch. Children can choose to bring their own lunch also.

The school's playground has a some large climbing structures. There is tile surfacing. There are grass areas, concrete and basketball hoops. The school maintains the playground. Metro Kids staff complete monthly playground checklists.

Metro Kids uses school bus buses for off site field trips.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center is well supplied with age appropriate supplies and furnishings. Children are offered large motor play activities daily through the use of the school's gym and playground.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.
There was sanitizer solution and Lysol spray on the table near children's supplies, in the cafeteria.

These products needs to be stored out of children's reach. These type of products can create a big safety hazard.

V. SPECIAL NOTES/RECOMMENDATIONS:

This center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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