Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Happy Time Child Care **Enrollment:** 82 **License ID No. (Reapplications)** 51991

Street: 401 Grandview AVE **City:** Muscatine Iowa **Zip** 52761 **County:** Muscatine

Mailing Address: 401 Grandview AVE, Muscatine, IA, 52761

Director's Name: Holly Brockert **Phone Number:** 563-263-0957

On-Site Supervisor(s): Sam Sivill **E-Mail:** htpskids@gmail.com

Date(s) of Visit: 01-03-2024, 01-04-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-26-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-09-2021

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	20	20	20	26	86
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:		
	FULL license from	
X	**PROVISIONAL** license from	10-01-2022 to 09-30-2024
	DENIAL of initial application	
	SUSPENSION of license	
	REVOCATION of license	

Licensing Consultant: Heidi Brown **Date:** 01-30-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

The center's provisional status started on 1/31/24.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at Happy Time Child Care for an annual visit on 1/3/24 and 1/4/24. The center provides child care. They currently have 82 children enrolled with a capacity of 86. The center is located inside of two commercial buildings. The center main building has three classrooms, kitchen, and office. The second building has two classrooms, storage room and mini kitchen. The center is owned/operated by Holly Brockert.

The director is Holly Brockert. Holly started in 2019.

The onsite supervisor is Sam Sivill. Sam started in 2020.

All program space was observed on the date of my visit.

Nutritional practices were checked. The center in on the Child and Adult Care Food Program. The center provides breakfast, morning snack, lunch, and afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center has medications stored appropriately. The center followed handwashing procedures for the staff and children. The center’s first aid kit was was fully stocked. The center did practice fire, tornado and emergency drills as required. The center had radon testing completed as required. The center completed their annual fuel burning appliance inspection and had a carbon monoxide detector.

The center’s outdoor play area was not inspected due to snow/ice.

The center's curriculum is teacher created; however, many classrooms were not following the posted curriculum/daily schedule. The center offers field trips for school-aged children. Examples of field trips include: Mariot's Pumpkin Patch, Muscatine Discovery Center, Putnum Museum, Mad Hatter Pottery, Wapello Pool, walking the trail at the riverfront, Trampoline Park, Palms Movie Theater and Ice Cream at Dairy Queen.

The center’s policies, licensing notebook, staff files and child files were reviewed. The center chooses to use Brightwheel for open communication.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center works with Child Care Resource and Referral and their Local Nurse Consultant.
-The center will be using Brightwheel to ensure open communication with the families they serve.
-The center has cameras in their classrooms.
-The center accepts child care assistance.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.6(3): Another responsible adult is clearly designated as the interim on-site supervisor if the on-site supervisor is temporarily absent from the center.
-Staff reported that they are not always aware of who is in charge. This worker asked Holly to create a chart for staff to be aware of this information.

2. 109.6(6)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.
-One staff did not have her Iowa SING Check completed when this worker arrived. Holly did complete it.
-Record checks were not completed as required. Please review the following:
https://iowaccrr.org/resources/files/BGP/62%20Record%20Check%20Guide.pdf

3. 109.6(6)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
-Holly had not completed record checks on anyone under the age of 18 years. This must be completed.
-Record checks were not completed as required. Please review the following:
https://iowaccrr.org/resources/files/BGP/62%20Record%20Check%20Guide.pdf

4. 109.7(1): All staff (within first 3 months of employment) Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.
-Two staff did not have First Aid or CPR. Please review the following: https://iowaccrr.org/training/

5. 109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
-One employee needed a pre-employment physical. The following form must be used:
https://iowaccrr.org/resources/files/BGP/4%20Phys%20Exam.pdf

6. 109.9(4): Daily written records are maintained for each child under two years of age and include time periods slept, amount of/time food consumed, time/irregularities of elimination patterns, general disposition, and general summary of activities.
-Daily sheets were not being done accurately. It is imperative that staff document correct information.
-The need for continuity of care and to assist providers and parents in anticipating and providing for the needs of children under age two, good communication between center staff and parents is essential. Daily recording of information is important because an infant may have several caretakers during the day and they may not all discuss the child's activities with the parent at the end of the day.

7. 109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.
-Staff in the classrooms consistently have their back to the children. They were also observed on their cell phones. Staff cannot provide careful supervision while on their phones. Staff were also observed doing each other's hair during naptime. It is imperative that staff are ensuring the safety and well-being of the children.
Staff involved in the incident must review the following with the director:
https://eclkc.ohs.acf.hhs.gov/sites/default/files/pdf/active-supervision.pdf and complete a training on supervision:
https://extension.psu.edu/programs/betterkidcare/lessons/supervision-what2019s required proof of this must be emailed to the HHS worker within 30 business days.

8. 109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.
a. Staff purses and backpacks were accessible to children. This cannot be allowed. The director will review the following with all staff. Staff will initial the following poster and if they violate this policy again disciplinary actions may occur per the director. https://poisoncontrol.utah.edu/sites/g/files/zrelqx281/files/media/documents/2021/PursePoster.pdf
b. Staff are no longer using lockers for storage of personal belongings. They are now storing in a closet or office. They all walk through the infant room. This worker has concerns that this is not sanitary as many staff walk through this area. Especially with winter options must be considered.
c. Staff should not walk in and out of the kitchen (arriving to work/leaving work). This is unsanitary.
d. Choking hazards were accessible to the children: suckers, art supplies and window clings. Also ensure that food is not a choking hazard: https://www.cacfp.org/wp-content/uploads/sites/2039/2021/01/USDA-FNS-Reducing-the-Risk-of-Choking-EN-SP-cacfp.org_.pdf
e. Classrooms are not clean. The center director must develop, implement and ensure compliance of daily, weekly and

monthly cleaning schedules. If staff are unable to ensure a clean environment the center director may need to consider hiring a cleaning crew. The following article may provide some assistance: https://mybrightwheel.com/blog/daycare-cleaning
f. Carpeted floor tiles are coming up creating a tripping hazard. Bathroom linoleum squares are coming up. Floor is now nonporous creating an unsanitary bathroom area.
g. Ensure that first aid kits are inaccessible to children.

9. 109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
-Playground inspections were not completed. Please review the following:
https://iowaccrr.org/resources/files/BGP/601%20Playground%20Inspection.pdf

10. 109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.
Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
-Program structure of activities is not being posted or followed. In one classroom children just played. Staff sat and talked or cleaned. They did not engage the children in activities. On several occasions children were climbing on shelves or hiding in a group. Staff did not redirect. Staff were also observed listening to inappropriate music.
-To help staff understand the developmental needs of children served they should review the following:
https://wwwn.cdc.gov/pubs/

11. 109.15(1): Staff shall provide supervision at table during snacks and meals.
-This did not occur in the infant room or in the two to three-year-old room. Staff allowed the children to eat without adult supervision. In the two to three-year-old room staff were laying out cots and cleaning.

12. 109.15(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed. Staff preparing food that have injuries on hands wear protective gloves. Staff serving food use clean serving utensils and have clean hands/wear protective gloves.
-Bottles in the infant room are not being sanitized. Instructions were emailed to the director.
-Please review the following: https://nrckids.org/CFOC/Database/4.9.0.11,
https://www.servsafe.com/ServSafe/media/ServSafe/Documents/Clean-and-Sanitize-in-a-Three-Compartment-Sink.pdf,
https://theicn.org/icn-resources-a-z/food-safety-fact-sheets/ and https://nrckids.org/CFOC/Database/4.9.0.13

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center receive a provisional license. The center is directed to submit a corrective action plan due by 2/14/24. The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://idph.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.