

10/15/2020

Melissa Stoolman  
1778 Delta AVE  
West Branch, IA 52358

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 10/14/2020. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

**441 IAC 110.7**                      **Provider Requirements**

441 IAC 110.8                      Standards. Conditions in the home are safe, sanitary, and free of hazards.

**441 IAC 110.8(1)**                      **Facility Requirements**

441 IAC 110.8(1)“ a”                      The home shall have a nonpay, working land-line or mobile telephone with emergency numbers posted for police, fire, ambulance, and the poison information center. The number for each child’s parent, for a responsible person who can be reached when the parent cannot, and for the child’s physician shall be written on paper and readily accessible by the telephone. The home must prominently display all emergency information, and all travel vehicles must have a paper copy of emergency parent contact information

441 IAC 110.8(1)“ e”                      Annual laboratory analysis of a private water supply shall be conducted to show satisfactory bacteriological quality. When children under the age of two are to be cared for, the analysis shall include a nitrate analysis. When private water supplies are determined unsuitable for drinking, commercially bottled water or water treated through a process approved by the health department or designee shall be provided.

441 IAC 110.8(1)“ i”                      Smoking and the use of tobacco products shall be prohibited at all times in the home and in every vehicle in which children receiving care in the home are transported.  
Smoking and the use of tobacco products shall be prohibited in the outdoor play area during the home’s hours of operation. Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children.  
All signs shall include:  
1. The telephone number for reporting complaints, and  
2. The Internet address of the department of public health ([www.iowasmokefreeair.gov](http://www.iowasmokefreeair.gov))

**441 IAC 110.8(2)**                      **Use of Outdoor Space**

441 IAC 110.8(2) “b”                      When there is a swimming or wading pool on the premises:

1. A wading pool shall be drained daily and shall be inaccessible to children when it is not in use.
2. An aboveground or in-ground swimming pool that is not fenced shall be covered whenever the pool is not in use. The cover shall meet or exceed the ASTM International (formerly known as the American Society for Testing and Materials) specification intended to reduce the risk of drowning by inhibiting access to the water by children under five years of age.
3. An uncovered aboveground swimming pool shall be enclosed with an approved fence that is non-climbable and has a minimum height of four feet.
4. An uncovered in-ground swimming pool shall be enclosed with a fence that is non-climbable and is at least four feet high and flush with the ground.

**Findings:**

441 IAC 110.8(1)a. Emergency numbers. Melissa needs to post her emergency numbers for police, fire, ambulance and poison information center. Also needs to include number for each child's parent, emergency contact, and dr. name/dr. phone.

441 IAC 110.8(1)e. Melissa's last water test was 9/2019. Melissa needs updated water test.

441 IAC 110.8(1)j. Sewer system. Last documentation was 7/2019. Needs updated verification of compliance with discharge restrictions.

441 IAC 110.8(2)a.b. Outdoor area/Pool. Melissa's pool fencing was destroyed by derecho 2020. Pool will be winterized in the next week or so. Melissa needs to winterize pool and ensure approved fencing is in place prior to next season's usage.

**Suggestions/Recommendations:**

Contact Cindy Heck at Child Care Resource and Referral for questions related to the above child care matters. [check@cae.iowa.org](mailto:check@cae.iowa.org). (319) 538-8464

**Corrective Action Required:**

A follow up visit will not be required however Melissa needs to send verification of the above items to this worker by 12/1/2020. Items can be sent to [khuinke@dhs.state.ia.us](mailto:khuinke@dhs.state.ia.us).

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 563-949-6971 or [khuinke@dhs.state.ia.us](mailto:khuinke@dhs.state.ia.us) if you have any questions regarding this letter.

Sincerely,

Kathy Huinker

**Social Worker II**

Machelle Pezley



## Iowa Department of Health And Human Services

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Kim Reynolds  
Governor

Adam Gregg  
Lt. Governor

Kelly K. Garcia  
Director

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### Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html)

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).