Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Wigwam Daycare and Preschool **Enrollment:** 60 **License ID No. (Reapplications)** 47780

Street: 200 W Locust ST **City:** Bloomfield Iowa **Zip** 52537 **County:** Davis

Mailing Address: 200 W Locust ST, Bloomfield, IA, 52537

Director's Name: Traci Wiegand **Phone Number:** 641-208-6714

On-Site Supervisor(s): Joni Helton **E-Mail:** wieganddaycare@yahoo.com

Date(s) of Visit: 12-01-2022

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-22-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-04-2022

Comments : conducted by SFM Mark Weidman, due every 3 years

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	30	22	72	26	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2022 to 09-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 12-02-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Wigwam Daycare and Preschool purchased an former Elementary School building in residential Bloomfield and now occupies the space. Davis County Head Start rents one room from the center and offers free 3 year old Head Start programming. The Center is located in a residential neighborhood in Bloomfield. The library is next door. The Center provides programs ages 6 weeks through age 12 or through the 6th Grade. The center shares a building with a dance studio/fitness group/social center, but is separated by a locked door. The teachers and associates have two- and four-year degrees with early childhood endorsements. On 12/1/22 I made an announced licensing visit to Wigwam Daycare and Preschool. Other visits have been made to the program throughout the year. On the visit I met with owner and Director Traci Wiegand and other staff members.

Ms. Wiegand has an AA from Indian Hills Community College and 12 years of experience providing in home child care. She has directed the center the past 6 years. In 2020 she was asked to direct another child care center across town. She is currently serving as Director at both sites. The onsite supervisor added 3 years ago is Joni Helton. Joni Helton is a Certified Teacher Pre K--5th grade. Felicia Davidson has been an on site supervisor for 2 years. She also is certified with K-5. On the visit staff were actively engaged in providing the preschool and child care program to the children. All program areas were observed.

The center contains 8 classrooms divided by age groups, one for infants, two rooms for toddlers, one for two year old children, three for 3-5 year old children, and another room for school age children down the hall by the Head Start classroom. The center also has a moderate sized kitchen and attached dining area for all children. The infant classroom is divided into play and sleep areas. An additional infant room was recently added to accommodate community needs. The center contains an updated kitchen, attached pantry and adjoining dining area. Rooms are separated and spacious and most rooms have at least 2 exits. Each room exits into the hallway and often into a neighboring classroom. Large restrooms are available down the hall from the classrooms as is a large gymnasium.

Center Nutrition:

The center follows CACFP guidelines, but does not participate in the program. Food allergies are noted and all children with allergies have allergy action plans present signed by a physician. During my visit I observed boxes of unopened food stored on the floor as the truck had just delivered. Food should be stored on shelving and the cook agreed to transfer the food after she cleaned up after lunch.. The kitchen area was clean. Thermometers were found in every refrigerator and freezer unit in the building.

Center Health and Safety:

The center has been proactive regarding lead paint issues in the building. They conduct frequent checks of the paint to ensure it is not chipping. The center employs a full time maintenance manager who does an excellent job keeping the property above standards. This is duly noted. Centers at ground level that use basement area as program space, or have a basement beneath program space: Radon testing is conducted at this site annually. Levels are below 4 pciL. This center has

an annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and has at least one carbon monoxide detector on each floor that conforms to UL Standard 2034.

The center contains a first aid kit with items sufficient to address minor first aid. Medications are stored and administered according to physician/pharmacy labels. CPR/First Aid is scheduled to be given in August at the building for all staff needing updated or new training. Designated ill/injured areas are in each room.

Center Outdoor Play Area:

An outdoor play area with open green space is on the front and side of the building. It is well maintained and no safety hazards noted. Head Start and the childcare program share the common spaces. Rubber mulch is present as is a plastic border holding the mulch in. Age appropriate commercial childcare climbing equipment is present. Monthly outdoor play area inspections are conducted by Mr. Leroy Clark (maintenance). Stakes are level with borders. No safety hazards were noted.

A first aid kit is taken outdoors each time children are present. The Child Care Weather Watch is consulted if outdoor play is questionable due to varying weather conditions.

Center Field Trips/Transportation:

Each child has a signed field trip authorization form on file. Field trip ratio is followed.

Center Administration:

The center director keeps a tracking sheet. It was updated the date of my visit. The preschool teachers will be allowed to attend monthly in-services at the local school.

Child and staff files are reviewed annually including:

Staff: FBI Fingerprint results, SING check results, Universal Precautions Training, Mandatory Reporter training, CPR/First Aid training and emergency preparedness training were reviewed. Child: Annual physicals, annual updates on field trip permission slips, pick up authorization and emergency contacts, allergy action plans and immunizations were reviewed.

Child: Physicals, immunizations, field trip authorizations, emergency pick up authorizations, dental and medical emergency contacts.

All mandatory postings were present. Administration is aware of requirements for posting of communicable diseases.

Incident reports are on file and clearly documented. Each staff are trained annually on emergency preparedness training for the building. They sign and date acknowledgement of such.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center often times has more staff in the room than ratio requires.

The center's leadership team took PBIS training and implements PBIS strategies building wide.

The center offers more square feet per room than required. Staff and children enjoy this.

The center engages regularly with CCR&R and IDPH for best practice efforts and measures.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.7(2): Center directors and all staff have the required contact hours of training. Number not in compliance: 6

2. 109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.

The Director has a training plan in place to ensure all staff are trained by January 2023. She will secure a boiler inspection in December 2022.

V. SPECIAL NOTES/RECOMMENDATIONS:

Violations have been low the past few years. This is duly noted as are many of the best practice implemented in each room. Based upon this review, it is recommended that this preschool remain in Full licensing status. The center is directed to continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

DHS encourages you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website for more information. http://idph.iowa.gov/hcci/consultants. Iowa Department of Public Health Child Care Nurse Consultants can perform an Injury Prevention Checklist both outside and inside.

DHS encourages you to contact Child Care Resource and Referral consultant. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: http://www.iowaccrr.org Malia Love is the facility consultant.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.